



# Automated Accounts Payable Workflow

## Vendor Invoice Approval for Business Essentials

Vendor Invoice Approval for Business Essentials is a ready-to-use workflow process that allows Accounts Payable to expedite invoice approvals whether they are in the office or working remotely. Available both in the cloud or on premise, Vendor Invoice Approval for Business Essentials enables managers to approve, reject or place on hold invoices digitally.

**Add to the power of GlobalSearch C2 Business Essentials with a ready-made workflow that improves the Accounts Payable team agility.**



### Get Started Quickly

Simply add team members into the ready-made process and begin approval routing



### Keeps Business Moving

Eliminates delays that often happen with paper invoices and keeps approvals "top of mind"



### Perfect for Remote Workers

Automatically emails selected approvers who can review with just a click



### Save Money

Helps avoid invoice late fees and supports opportunities for early payment discounts



### Reliable & Secure

Designed for 99.9% uptime and durability. Protects information securely in the cloud



### Customizable

Use as is, or add-on to meet the specific needs of your business

**Contact Us:**

**<https://www.symquest.com/> | 800-374-9900 | [info@symquest.com](mailto:info@symquest.com)**